**C O N S T I T U T I O N**

**PREAMBLE**

We, the members of the Philippine Society of Medical Technology Students (PHISMETS), imploring the aid of the Divine Providence in order to establish this organization that shall serve as the transforming venue for our integral and holistic development as Medical Technology students, through continuous effective and harmonious communication with all the sectors of the community and responsible partnership with our mentors, and to instill in us and exemplify in the exercise of our role as students a sense of commitment and dedication, do hereby ordain and promulgate this Constitution.

**ARTICLE I**

**Name and Objectives**

**Section 1:**

The name of the association shall be the PHILIPPINE SOCIETY OF MEDICAL TECHNOLOGY STUDENTS (PHISMETS) which shall be used in all its official business and activities.

**Section 2:**

PHISMETS shall hold office at the institution where the elected president is affiliated unless otherwise designated and approved by the PHISMETS Board of Directors and Council of Advisers as the need arises.

**Section 3:**

The objectives of the association are:

* 1. To organize a central body that coordinates all the activities pertinent to Medical Technology student development.
  2. To promote the growth and development of all Medical Technology students
  3. To promote and stimulate the exchange of best practices in Medical Technology through international, national, regional/provincial and local conferences, seminar workshops, colloquia, and meetings.
  4. To promote, stimulate and support student research in the area of Medical Technology and related fields.
  5. To provide an information network and monitoring system of activities in the Medical Technology academic community, both in the local and national scene.

**ARTICLE II**

**Membership**

**Section 1:**

The members of the association are categorized as individual, honorary, and institutional.

**Section 2:**

An individual member is a natural person in good standing and who is duly enrolled in an accredited/recognized and PASMETH member Medical Technology school in the Philippines.

**Section 3:**

An honorary member is a person duly recognized and approved by the PHISMETS Board of Directors and Council of Advisers for his expertise, generous support and unwavering commitment and dedication to Medical Technology practice.

**Section 4:**

An institutional member is a Medical Technology student organization of a CHED – recognized and PASMETH member college or university and pays its annual dues as defined by the By – laws.

**ARTICLE III**

**Rights and Privileges**

**Section 1:**

Every member has the right to express his opinions on matters affecting him and the association through appropriate communication channels.

**Section 2:**

Every member in good standing shall enjoy the right of suffrage.

**Section 3:**

Every member in good standing shall have the right to attend and participate in all activities of the association.

**Section 4:**

Every member shall have the privilege of receiving copies of publications, e.g. souvenir programs, newsletters, etc.

**ARTICLE IV**

**Duties and Responsibilities**

**Section 1:**

Every member shall pay the membership fee and other dues as prescribed by the By – laws.

**Section 2:**

Every member shall promote the association’s objectives.

**Section 3:**

Every member shall be involved actively in all association’s activities.

**Section 4:**

Every member shall uphold the highest ethical standard in the performance of his/her duties.

**ARTICLE V**

**The National Board of Directors**

**Section 1:**

The National Board of Directors (herein referred as the Board) is the highest governing body of the association which shall be composed of fifteen (15) members duly elected in the National Convention.

**Section 2:**

After having duly elected and qualified, the Board shall immediately convene to elect from among themselves the following:

* 1. President
  2. Executive Vice President
  3. Vice President for the National Capital Region
  4. Vice President for Luzon
  5. Vice President for Visayas
  6. Vice President fro Mindanao
  7. Secretary
  8. Treasurer
  9. Auditor
  10. Public Relations Officer
  11. Board Members (5)

**Section 3:**

The PHISMETS Board sitting en banc (in consultation with the Council of Advisers for items 3.1, 3.2, 3.3, 3.5, 3.6) shall have the following powers to:

* 1. Promulgate policies, rules and regulations
  2. Recognize and accredit regional, city, provincial and local chapters
  3. Enter into contract and in behalf of the association
  4. Act as guardian of funds and custodian of property of the association
  5. Appropriate funds for all association’s activities
  6. Deal with finality, case of impeachment of any officer of the association
  7. Observe quorum in all meetings and decisions.

**Section 4:**

Only members in good standing and who have attended at least one national convention shall be qualified to run as a candidate of the board.

**Section 5:**

A board member automatically loses his seat if he/she no longer connected with the school which he represented.

**ARTICLE VI**

**Duties and Responsibilities of the National Board**

**Section 1:**

The member of the Board shall have the following duties and responsibilities to:

* 1. Attend all regular and special meeting
  2. Act expeditiously on matters requiring actions and decisions of the Board
  3. Attend and participate in all convention, seminar, workshop, conferences and other activities of the association
  4. Encourage formation of regional, city, provincial and local chapters
  5. Act as custodian of all the properties of the association
  6. Be accountable to the general membership

**Section 2:**

A simple majority of the board shall constitute a quorum and a simple majority of those present and who participated in the deliberation is required to decide matters.

**ARTICLE VII**

**Powers and Functions of the Officers**

**Section 1:**

The President shall:

* 1. Be the executive officer of the association and shall directly be accountable to the Board
  2. Preside over all the meetings of the executive officers and members
  3. Carry out policies, rules and regulations promulgated by the Board
  4. Recommend appointments in any position except the members of the Board
  5. Create committees as may be deemed necessary to ensure the success of the organization’s activities
  6. Recommend policies and regulation of the Board for adoption
  7. Be a signatory to the disbursement of funds
  8. Conduct his official functions inn complete transparency
  9. Perform such other functions as may be assigned to him by the Board

**Section 2:**

The Executive Vice President shall:

* 1. Assist the President in the performance of his duties
  2. Assume the duties of the President during the latter’s incapacity, death or removal from office, serving only the unexpired portion of the term
  3. Perform such other duties as may be assigned to him by the Board

**Section 3:**

The Vice Presidents for NCR, Luzon, Visayas, and Mindanao shall:

* 1. Prepare plans, programs and activities appropriate to their respective areas
  2. Initiate creation of provincial, city and local chapters
  3. Propose policies, rules and regulations to the President to carry out their functions
  4. Submit written reports of the local chapter’s activities to the President
  5. Assume such other duties as may be assigned to them by the Board

**Section 4:**

The Secretary shall:

* 1. Prepare the agenda of the Board meeting in consultation with the President
  2. Record and prepare minutes of the Board meeting and furnish copies of the same to all the members of the Board
  3. Prepare and send letters, notices, and other communications
  4. Keep an accurate and updated record of all activities of the association
  5. Notify and remind officers and members of the scheduled regular and special meeting
  6. Perform such other duties as may be assigned to him by the Board

**Section 5:**

The Treasurer shall:

* 1. Act as a trustee of the association’s funds
  2. Implement a systematic collection of fees, etc. as prescribed by the By – laws
  3. Prepare financial reports and submit the same to the Auditor
  4. Be a signatory with the President of all disbursements to the association’s funds
  5. Keep all the financial documents such as pass books, etc.
  6. Prepare quarterly financial reports and present the same to the members of the association
  7. Keep and make an inventory of the properties of the association
  8. Perform such other activities as may be a assigned to him by the Board

**Section 6:**

The Auditor shall:

* 1. Audit the book of accounts if the association
  2. Secure from the Treasurer a prepared financial reports with all the documents necessary tom properly perform his duty
  3. Submit audited financial reports to the Board
  4. Perform such other duties as may be assigned to him by the Board

**Section 7:**

The Public Relations Officer shall:

* 1. Do liaisons work with the public
  2. Prepare press releases
  3. Keep a file of press releases and keep files thereof
  4. Perform such other duties as may be assigned to him by the Board

**Section 8:**

The Board shall hold regular quarterly meeting and hold special meeting as the need arises, the time and venue to be designated by the Board. Notice shall be governed by the By – laws.

**ARTICLE VIII**

**Term of Office**

**Section 1:**

* 1. The members of the Board shall be elected for a term of one (1) year from the date of their assumption of office up to the time their successors are duly elected and qualified.
  2. No member of the Board shall serve for more than two – years (2) straight term.
  3. He shall, however, be qualified to run for the position in a regular election after breaking the constitutional prohibition of two (2) consecutive terms.

**Section 2:**

* 1. The term of office of the Executive Officers shall be one (1) year from the date of their election by the Board up to the time their successors are duly elected and qualified.
  2. No President shall serve for more than two (2) consecutive terms or a two – year (2) straight term.
  3. If elected as a member of the Board of Directors after breaking the constitutional prohibition of two (2) consecutive terms, he shall be qualified to run for President or any other positions.

**Section 3:**

* 1. Vacancy/ies which arise before the second quarterly meeting of the Board shall be filled up by candidate in the previous election who garnered the 16th highest number of votes.
  2. The elected officer shall serve the unexpired term and can only be elected one (1) more term in a regular election.
  3. No election shall be held if the vacancy arise after the 2nd quarterly meeting of the Board

**ARTCLE IX**

**Council of Advisers/Consultants**

**Section 1:**

The Philippine Association of Schools of Medical Tecvhnology and Public Health, Inc. (PASMETH) through its Committee on Student Development shall be the Council of Advisers/Consultants of PHISMETS.

**Section 2:**

The Council of Advisers shall recommend activities, programs, projects and other concerns pertinent to Medical Technology student development and conduct and judiciously decide on matters (e.g. activities, programs, projects, etc.) presented by the PHISMETS Board for approval.

**ARTICLE X**

**Commission on Election**

**Section 1:**

The Commission on Election (COMELEC) shall be an independent body and has the power to promulgate the procedures in the conduct of the election.

**Section 2:**

It shall be the sole body to decode on the qualifications of the candidates and all election related issues.

**Section 3:**

* 1. It shall be composed of five (5) members.
  2. They shall elect among themselves the Chairperson.

**Section 4:**

It shall ensure clean, honest and orderly elections.

**Section 5:**

It shall proclaim the winners in all election contests.

**ARTICLE XI**

**Impeachment/Termination of Membership**

**Section 1:**

Officers and members of the association may be impeached on the grounds of culpable violation of the constitution, graft and corruption, using the name of the association in bad faith, bringing disrepute to the name of the association, immorality, and related grounds by 2/3 vote of all the incumbent officers.

**Section 2:**

Impeachment procedures shall be determined by the Board which shall form part of the association’s By – laws.

**ARTICLE XII**

**Amendatory Provisions**

**Section 1:**

This Constitution shall be amended through the initiative of the Board or a petition of at least ten percent (10%) of the members in good standing.

**Section 2:**

The proposed amendment shall be ratified by the majority vote cast in a plebiscite to be held in any National Conventions and shall take effect immediately.

**ARTICLE XIII**

**Effectively Clause**

**Section 1:**

This Constitution shall take effect immediately upon its first ratification by a simple majority vote (50% + 1) of all the members present in the plebiscite called for such purpose.

**ARTICLE XIV**

**Transitory Provision**

**Section 1:**

The transition of this Constitution shall be governed by the following provisions:

* 1. A plebiscite shall be conducted by the Council of Advisers among the members to ratify this Constitution. This shall be held coinciding the date and venue of the 2nd Medical Technology Student Congress.
  2. After the ratification of this Constitution, an election of members of the Board to be conducted the same by the Council of Advisers shall be held immediately.
  3. Presided by the Council of Advisers an election of the Executive Officers shall follow immediately after the proclamation of the winners to the PHISMETS Board.
  4. The oath of office of the Executive Officers and the Board of Directors shall be officiated by the PASMETH President.